



LECTURER IN ENTREPRENEURSHIP AND MANAGEMENT

Full-Time, (Fixed Term, 3 years)

Further Particulars

Salary range: £37,921 – £40,219

Al-Maktoum College was founded in 2001 to bridge the possible gap between the Muslim and western worlds by focusing on intelligent debate and scientific understanding of Islam and the role of Muslims in the contemporary world. The College has collaboration arrangements with several institutions including the University of Dundee, Abertay University and Trinity College Dublin. In addition, the College has widened its scope as a Scottish Qualifications Authority (SQA) Centre delivering a range of customised awards and Higher National qualifications.

Applications are invited for the above post at Al-Maktoum College. The position will be full time, for a fixed period of 3 years at the lecturer level. The successful applicant will have a strong teaching and research profile and be able to make a strong contribution to the academic profile of the College. They will have proven teaching and research expertise in the area of Entrepreneurial studies and Business Management and be able to contribute to teaching in any relevant areas, including but not restricted to Governance Issues, Business Ethics, Islamic Economics and Finance, Digital Economy. Active participation in the activities of other Programmes at the College is also expected.

Fluency in English is essential and the knowledge of one or more languages of Islam, preferably Arabic, is desirable for the post. The successful candidate will also be expected to take on administrative responsibilities at the College relating to administration of postgraduate programmes and the College's suite of customised awards in Islamic Finance accredited by the Scottish Qualifications Authority (SQA).

The successful candidate will be expected to:

1. Teach undergraduate and post graduate students undertaking College programmes of study (this includes interdisciplinary programmes delivery across the College and with external collaborators)
2. Provide academic and pastoral support to students
3. Work closely with senior colleagues to increase levels of achievement and students' learning opportunities.
4. Ensure that the quality of the delivery and assessment of courses meet the standards and expectations of the Quality Assurance Agency for Higher Education (QAA)
5. Produce high quality research in the area of Entrepreneurship and Management.
6. Actively engage in the recruitment of students for College programmes
7. Participate in enterprise and external engagement activities within the College
8. Keep their knowledge up-to-date and to be scholarly active in the area of Entrepreneurship and Management

DUTIES & RESPONSIBILITIES:

1. Support the management and direction of students and learning resources on programmes as assigned by the Principal.
2. Develop and deliver resources and teaching materials to meet programme/course frameworks and learning outcomes on a range of programmes.
3. Teach undergraduate and postgraduate students in relevant programmes as required by the College, to the highest professional standards.
4. Supervise the work of taught undergraduate/postgraduate and/or research students, as required.
5. Set, mark and assess students' work, ensuring learning outcomes have been met and feedback is both detailed and constructive.
6. Undertake scholarly activities in order to contribute to the development of the field of Entrepreneurship and Management.
7. Conduct and publish high quality research (at an international level) including a track record of publications with internationally recognised peer reviewed journals and publishers.
8. Apply for and secure research income from such bodies as the research councils, charitable and scientific foundations, commercial enterprises, government and other sponsors.
9. Contribute to the enhancement of higher education in the College through innovative curriculum and pedagogy.
10. Interact on a professional level with relevant internal and external professional bodies to ensure currency of knowledge, relevancy and accreditations.
11. Participate in the development of internal and external partnerships to disseminate information, share best practice, establish opportunities for collaborative work and enhance the reputation of the College.
12. Engage with quality assurance processes/procedures to ensure that academic standards are met.
13. Participate and contribute to the College's academic meetings/boards as appropriate to the role.
14. Coordinate student events, as required ensuring effective use of time and resources.
15. Be strongly involved in pre-entry, recruitment, selection and admissions activities in order to promote the College and gain a better understanding of student needs/expectations.
16. Provide a first point of contact for student welfare issues, referring problems on where they are complex or serious.
17. Carry out personal and professional development to enhance subject authority and to contribute to the College's reputation for academic and professional excellence.
18. To be flexible in the role and to undertake relevant academic and operational duties as assigned by the Principal.

PERSON SPECIFICATION

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

Job Title: Lecturer in Entrepreneurship and Management (Research and Teaching)

	Essential	Desirable	Tested By Application Form/Interview/Test
Knowledge, Education, Qualifications and Training			
Educated to PhD level (or equivalent) in a relevant field.	X		CV/Application Form
Other professional qualification or relevant professional experience		X	CV/Application Form
HE Academy or qualification in teaching, or other evidence of training for teaching at HE level.		X	CV
Established record of high-quality publications in journals, press and other outlets.	X		CV/Application Form
Demonstrable high quality research potential with a clear future research strategy.	X		Application Form/ Interview
Successful development of relationships with external individuals and agencies for impact.		X	Application Form/Interview
Experience of high-quality teaching in Entrepreneur and Management at undergraduate and postgraduate levels.	X		Application Form/Interview
Experience of using blended learning and e-learning technologies such as virtual learning environments.	X		CV/Interview
Effective team working skills.	X		Application Form /Interview
Excellent interpersonal and communication skills with proven ability to effectively lead and engage with students and colleagues.	X		Interview
A commitment to continuous personal development.	X		Interview

Interviews

Interviews will be held in Dundee during May/June 2022.

Salary and Conditions

The post will be full time, for a fixed period of 3 years at the lecturer level.

Salary will be within the range of £37,921 – £40,219 per annum.

Further particulars are available from:

Ms Lynn Osborne-Moore
+44 (0) 1382 908070
l.osborne-moore@almcollege.ac.uk
<http://www.almcollege.ac.uk>

Applications

Informal inquiries can be made to Dr Alija Avdukic: a.avdukic@almcollege.ac.uk

You are required to send a completed application form, covering letter and a full CV. The applications should include the names and addresses of three referees. These should be asked to send their references at the same time of application directly to:

Ms Lynn Osborne-Moore
PA to the Head of College
Al-Maktoum College Higher Education
124 Blackness Road
Dundee
DD1 5PE
UK

Applicants should ensure that their references reach the College prior to interview date. Failure to do so may result in the application not being considered for short listing.

Applicants will only be contacted if invited for interview.